

ENVIRONMENTAL & SUSTAINABILITY

Environmental Policy

Policy | ENV-POL-001 | Version 1.0

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Document owner	Rhiannon Frankas, Director
Approver	Daniel Frankas, Managing Director
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Status	For approval and website publication

MISCO will eliminate or reduce risks of harm from pollution and waste so far as reasonably practicable and will maintain controls proportionate to its activities and environmental aspects.

1. Purpose

Set MISCO's environmental principles and controls for pollution, waste, resource use and continual improvement.

2. Scope

Purchasing, receipt, storage, machining, dust extraction, waste handling, cleaning, packaging, transport coordination, office activity and contractors at the Dandenong South site.

3. Policy statement and commitment

MISCO will eliminate or reduce risks of harm from pollution and waste so far as reasonably practicable and will maintain controls proportionate to its activities and environmental aspects.

4. Mandatory requirements

- Identify environmental aspects and assess risks associated with dust, offcuts, packaging, chemicals, noise, energy, water, waste and incidents.
- Prevent pollution through containment, housekeeping, maintenance, suitable storage and emergency response.
- Apply the waste hierarchy by avoiding waste first, then reducing, reusing, recycling or recovering material before disposal where practicable.
- Use licensed or appropriate waste and recycling providers and retain records where required.
- Control contractors and suppliers where their activities can materially affect MISCO's environmental performance.

- Respond to and report pollution incidents, take practicable action to restore harm and notify EPA Victoria where legally required.
- Set realistic environmental objectives and monitor improvement without making unsupported environmental claims.

5. Implementation and operational controls

- Maintain an environmental aspects and impacts register.
- Separate recyclable streams and protect waste from wind, stormwater and unauthorised access.
- Inspect dust extraction, storage and waste areas.
- Review consumption, waste, incidents and improvement actions during management review.

6. Roles and responsibilities

Role	Responsibility
Directors	Approve the document, provide resources, set the expected standard and review material breaches or exceptions.
Managers and supervisors	Apply the requirements in daily work, communicate expectations, retain required records and escalate concerns.
Employees and contractors	Follow the document, complete required training, protect MISCO interests and promptly report suspected breaches.
Suppliers and business partners	Meet applicable contractual, ethical, safety, quality, security and legal requirements when acting for or supplying MISCO.
Workers performing operational tasks	Use designated controls and waste streams and immediately report spills, dust, waste, noise or other environmental hazards.

7. Reporting, complaints and escalation

Environmental hazards, spills, uncontrolled dust, odour, noise or waste issues must be reported immediately to a supervisor or Director.

MISCO will assess concerns proportionately, preserve confidentiality as far as lawful and practicable, prevent retaliation, and refer matters to regulators, emergency services, insurers, professional advisers or law enforcement where required.

8. Monitoring and assurance

- The Document Owner will monitor relevant complaints, incidents, nonconformities, legal or standards changes, website accuracy and overdue actions.
- Material findings will be considered through management review, internal review or corrective action as appropriate.
- Public claims and linked downloads will be checked when evidence, certification, licensing, supplier, product, website technology or business practice changes.

9. Records and retention

Approvals, declarations, registers, reports, investigations, training, complaints, correspondence and other records created under this document must be accurate, protected, accessible to authorised personnel and retained under IT-POL-003 and applicable legal, contractual and evidentiary requirements.

10. Related MISCO documents

- ENV-POL-002 Waste Reduction & Recycling Policy
- ENV-POL-003 Sustainability Commitment
- ENV-STD-001 Environmental Impact & Aspects Register Statement
- ENV-POL-004 ISO 14001 Environmental Management Commitment

11. External references

- [Environment Protection Act 2017 \(Vic\), Environment Protection Regulations 2021 \(Vic\) and EPA Victoria guidance on the general environmental duty](#)
- [International Organization for Standardization - management system standards and certification information](#)

References were verified from primary or authoritative sources on 19 July 2026. Standards are identified but not reproduced; current licensed editions and legal advice should be consulted where exact requirements determine a decision.

12. Approval and review

Role	Name	Approval / signature	Date
Document owner	Rhiannon Frankas		
Approver	Daniel Frankas		

Review due 19 July 2028, or earlier following material legislative, regulatory, standards, certification, system, operational or organisational change.

Revision history

Version	Date	Change
1.0	19 July 2026	Initial controlled issue prepared for management approval and website publication.